

Please send this reservation form to:  
 Ms Purple Lai, Events Services Coordinator  
 Tel: (852) 2822-8892  
 Fax (852) 2822-8805  
 E-mail: Purple.Lai@conradhotels.com



**RESERVATION FORM**  
**2016 MDRT Experience and Global Conference**  
**27 - 31 January 2016**

Last Name		Given Name		Title	
Hilton HHonors#		Frequent Flyer Program:			
		Frequent Flyer Number:			
Passport #		Nationality			
		Date of Birth: (DD/MM/YYYY)			
Job Title/Dept.					
Company					
Country					
Contact details		Tel No.		Fax No.	
Email address:					
Arrival Date	Flight No.	Time	Departure Date	Flight No.	Time
<b>Airport Transfers</b> (If airport transfer is required.)					
Hotel limousine airport transfer is charged at HK\$990 per car per way.					
Arrival (Y/N)		Departure (Y/N)			
*Airport pick up service: After passing through immigration, please collect your bags and clear customs at Exit B. Our airport representatives will be on duty in the Meeters and Greeters Hall at counter B02 and will assist you to your transport arrangements.					
* A no-show or cancellation charge will apply for changes made within 48 hours prior to arrival.					
<b>Accommodation:</b> (Room is normally available after 3:00 pm for check-in and check-out time is 12:00 noon.)					
<input type="checkbox"/> One (1) Superior Room (Single/ Double) at HK\$2,700* per room per night (Room Only) <input type="checkbox"/> One (1) Superior Room at HK\$2,900* per room per night (Inclusive of 1 daily Buffet Breakfast at Garden Café) <input type="checkbox"/> One (1) Superior Room at HK\$3,100* per room per night (Inclusive of 2 daily Buffet Breakfasts at Garden Café)					
<ul style="list-style-type: none"> <li>The above room rates are subject to 10% service charge per room per night.</li> <li>The above room rates are valid for 2 days pre and post stay requests (subject to availability at the time of booking)</li> </ul>					
*Please complete and return this reservation form directly to the hotel at Fax number (852) 2822 8805 or via Email address: Purple.Lai@conradhotels.com on or before <b>28 December 2015 (Monday)</b> .					
*Please note the above room type and room rate has limited inventory, your request of additional Superior Room, pre & post room rate and different room type are subjected to hotel's confirmation upon receipt of your reservation.*					
<b>CANCELLATION CHARGE:</b>					
Any cancellation after 28 December 2015, guest not showing up on expected arrival date prior to arrival or early departure, a charge equivalent to full duration of stay charge plus applicable service charge of the total room block will be charged.					
Smoking / Non-Smoking		King-bed / Twin-bed			
Credit card details to guarantee the reservation#		Type of Credit Card:			
<b>Signature:</b>		Credit Card #			
		Expiry Date (MM/YY):			

As Hilton HHonors members, you are entitled to earn both hotel points and airline miles. To enroll, please visit [www.hiltonhhonors.com](http://www.hiltonhhonors.com).

**For hotel use only**

Confirmation Number: \_\_\_\_\_ Confirmed by: \_\_\_\_\_

Group Code \_\_\_\_\_ Date: \_\_\_\_\_